

Jisaburo Ozawa Residence

Privacy Policy

Jisaburo Ozawa Residence (hereinafter referred to as "this Residence") recognizes the importance of our guests' personal information and complies with laws and regulations concerning personal information, and strives to handle, protect, and manage personal information appropriately with responsibility in accordance with the following policy.

1. Acquisition of Personal Information

(1) Information collected from guests and others:

The information we receive from the guests includes names, addresses, telephone numbers, e-mail addresses, gender, age, date of birth, nationality, passport information, visa information, marketing information, information entered by guests on input forms specified by this Residence, information regarding his/her accommodation history, credit card information, and other information essential to the transaction.

(2) Information obtained from persons legitimately authorized by guests and others:

The information obtained by the Residence includes information about guests and others that has been lawfully acquired and provided by applicants, introducers, mediators, business partners, and others with legitimate authority.

(3) Information collected by this Residence when browsing the Residence's website:

We may collect information when browsing our website. This includes the following information

- Device information
- Log information
- Cookies and anonymous IDs
- Location information
- IP addresses and personal identification information

2. Purpose of Use of Information

Personal information obtained from guests will be used for the following purposes:

- (1) To contact guests for reservation confirmation, inquiries, and related purposes
- (2) To provide services and information to guests
- (3) To respond to requests as required by laws and regulations (such as creating an accommodation registry)
- (4) To conduct marketing activities
- (5) To conduct analysis for service improvement

- (6) For purposes of use that are separately specified or announced to guests
- (7) For other purposes incidental to the above purposes of use

3. Handling of Information

- (1) Information received from guests and others shall be managed appropriately and carefully, and necessary and reasonable security control measures shall be taken to prevent the risk of leakage, loss, misuse, alteration, or unauthorized access. In addition, when information is provided through communication channels, efforts will be made to ensure security by using SSL (Secure Socket Layer) encryption and other security technologies as necessary to protect against interception by third parties during the communication process.
- (2) In order to improve the quality of our services and for the convenience of our guests, we may outsource a part of the information we receive from our guests to an outside contractor, and in such cases, we will instruct and supervise the contractor to manage the information appropriately.

4. Disclosure and Provision to Third Parties

We will not disclose or provide personal information to third parties except in the following cases

- (1) When we have the guest's consent.
- (2) When we outsource all or part of the handling of guest information to a subcontractor within the scope required to provide services to guests, etc.
- (3) When disclosure or provision of the information is required by law
- (4) When necessary to protect the life, body, or property of an individual and when it is difficult to obtain the consent of the guest, etc.
- (5) When it is necessary to cooperate with a national agency, local government, or a person entrusted by them in performing tasks based on laws and obtaining consent from the individual may hinder the performance of such tasks.
- (6) Other cases permitted under the Personal Information Protection Law or other laws and regulations.

5. Shared Use

Personal information of guests and others will be shared as follows:

- (1) Items of personal information shared: Items (1) and (2) described in "1. Acquisition of Personal Information".
- (2) Scope of shared users: Hotel Shikitei
- (3) Purpose of use by the parties who share and use the information: Items (1)~(3) described in "2. Purpose of Use of Information".
- (4) Name of party responsible for management of user information: Aimnext Inc.

6. Disclosure, Correction, Deletion, etc. of Personal Information

- (1) If requested by the guest to disclose his/her personal information in accordance with the provisions of the Personal Information Protection Law, we will promptly disclose the information after confirming that the request is made by the guest himself/herself. In this case, we may ask the guest to present proof of identity and may charge actual expenses for disclosure.
- (2) If requested by the guest to correct, add, delete, or suspend the use, erase, or stop providing personal information to a third party, in accordance with the provisions of the Personal Information Protection Law, we will promptly conduct the necessary investigation after confirming that the request is made by the guest himself/herself. Based on the results of the investigation, we will take the appropriate action. In such cases, the guest will be notified to that effect.
- (3) If the Residence is not obligated to disclose, correct, etc., or suspend the use of personal information under the Personal Information Protection Law or other laws and regulations, the provisions of this Article (1) and (2) shall not apply.

7. Changes to the Privacy Policy

The Residence will review its operation regarding the handling of personal information received from guests from time to time and may change this policy as necessary. If any changes are made, the revised privacy policy will be posted on our website. The revised privacy policy will be effective from the time it is posted on the website.

8. Contact for Inquiries regarding the Handling of Personal Information

Address: 1-10-13 Shiba, Minato-ku, Tokyo

Aimnext Inc.,

Jisaburo Ozawa Residence /Personal Information Inquiry Desk

Contact: info-tnkb@aimnext.com

Established: July 12, 2021